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ABSTRACT

Sixteen Hispanics representing various academic, library, and related professional research fields met November 30 and December 1, 1978, to determine if sufficient need and interest existed to warrant the formation of a consortium to develop a comprehensive system for accessing Hispanic materials. Major issues addressed by the conference included: inconsistent terminology used to identify Hispanics: incomplete data bases: variable and often prohibitive costs of accessing data bases: identification and profile of relevant data bases: and hardware and software selection. The most significant consensus reached by participants concerned the need for an exploratory study for six months to pursue the consortium concept. Conferees agreed that the pilot study should be conducted to explore current methods used for handling different types of materials and to determine the full range of potential users. They agreed that both English and Spanish language materials should be included in a national data base and that access to materials should be made in a bilingual format. (SB)

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REPORT

HISPANIC BIBLIOGRAPHY AND INFORMATION STORAGE AND RETRIEVAL PROJECT

INTRODUCTION

On November 30 and December 1, 1978, sixteen hispanics from various academic, library, and related professional research fields met at UCLA's Hispanic Mental Health Research Center to discuss the need and prospects for developing a comprehensive system for accessing the burgeoning information on hispanic concerns in this country. Representing various library orientations including public, academic, and specialized collections, and specific subject interests such as Chicano mental health, the sixteen participants discussed the pressing need to work collectively to establish the principles and guidelines to be utilized in the development of a national data base/clearinghouse for information related to hispanics.

Under the aegis of the University of Michigan's National Chicano Research Network, the discussions during the two-day period covered the following spectrum of concerns: 1) the substantial and expanding growth of print and non-print material related to hispanics; 2) the inadequacy of traditional bibliographic tools and information accessing retrieval systems for meeting the needs of hispanic users; 3) the increasing number of hispanic-oriented collections developed by various institutions, agencies, and groups which are frequently unaware of related resources at sister institutions; 4) the impact of technology (particularly computer related technology) upon the storage and retrieval of information related to hispanics; and 5) the need to reach a level of consensus as to the means and plans to be developed by hispanic researchers, librarians, and related professionals for insuring that the wealth of information on hispanics be accessible to the widest range of users.

The following summary report seeks to address three basic areas: 1) Project* rationale; 2) major concerns, issues, and strategies for dealing with the material and informational needs of various users; and 3) the proposed plan of action to develop a national strategy for dealing with the major concerns of those involved in such a project. In considering these matters,

*Hispanic Bibliography and Information Storage and Retrieval Project hereafter referred to as the Project.

attention will be given to past and present efforts in order to arrive at solutions for effectively managing the total flow of information related to hispanics.

BACKGROUND

During the past decade, there has been a major movement by various agencies and institutions to identify, collect, arrange, and frequently disseminate information and materials related to hispanics. Those institutions, libraries, and information agencies devoted exclusively to hispanics have experienced a number of common problems and concerns as a result of the development of their specialized hispanic-related collections. In the area of Chicano periodicals, libraries and hispanic research centers have often encountered many of the same problems in providing access to the growing body of Chicano literature contained in serials. While some institutions have developed specialized in-house methods for identifying such materials by creating their own list of subject headings or developing extensive collections of Chicano serials, other libraries and centers have simply utilized the existing and frequently inappropriate cataloging or accessing systems used by their mother institutions. What has resulted has been a haphazard and unsystematic approach to identifying and providing access to such materials. Frequently, sister institutions in the same region have been unable to share resources due to the inability of such institutions to readily identify and/or gain access to materials in separate collections. For these and other reasons, the Chicano Periodical Indexing Project (CPIP), was established. In late 1977, CPIP participants met to discuss common problems and to develop and adopt a long-term plan to deal with Chicano periodicals. While the group discussed the need for a national data base encompassing all types of material, they felt that the CPIP would offer a model for more comprehensive efforts. Hence, in the early conceptual stages of the Project, it was decided to call upon CPIP members to share in the development of a larger plan that would encompass serials as well as other materials. In a similar fashion, the pioneering efforts of the Spanish Speaking Mental Health Research Center (SSMHRC) at UCLA led to a recognition of the need to work with others considering topical bibliography data bases related to hispanics. The primary goal of the SSMHRC bibliography project has been to create and maintain a bibliography/data base related to all aspects

of hispanic mental health. The SSMHRC also recognized the need to establish principles and guidelines for including material in its own database. Questions of terminology, format, thesaurus development, and related concerns also pointed to the need to combine the efforts of the SSMHRC with other hispanic-oriented projects. In sum, the SSMHRC felt in principle that it would be worthwhile to consider a national cooperative effort to develop a plan for not only identifying the bulk of hispanic materials being produced, but to arrive at some initial consensus regarding what shape that plan should take.

While the CRIP and the SSMHRC Bibliography Project are by no means the only projects having established the need to develop a consortium approach for a national project of this type, these two efforts do offer a brief review of the concerns faced by many individuals and institutions when seeking to develop a systematic plan of action for working with hispanic materials. During this same period, the National Chicano Research Network (NCRN) encountered similar problems in conducting research and developing data files and collections. Subsequent discussions among CPIP, SSMHRC, and the NCRN staff and members resulted in the decision to bring together interested parties to discuss the possibility of establishing a national consortium and to develop a short-term plan for operationalizing such a project. The November 30 - December 1 meeting brought together sixteen hispanics representing various projects and institutions. The discussions held at UCLA by the participants were enthusiastic and extensive. The highlights are summarized below.

CONSORTIUM PLANNING

Sixteen representatives from various institutions and regions were invited to attend a two-day long planning meeting at UCLA. Researchers, library practitioners, and information planners having either worked directly with hispanic materials and collections, or having shared many common concerns regarding the organization and availability of such materials were invited. Preliminary packets including background information and an agenda were sent to participants prior to the meeting (agenda attached). This section highlights the major issues, problems, and suggested strategies for

dealing with hispanic materials through the development of a national consortium. While the following does not represent minutes of the meeting per se, the issues and concerns expressed by the participants were considered throughout the work sessions and are therefore briefly summarized below.

At this meeting, many of the participants met for the first time and briefly exchanged information regarding their plans, interests, programs and institutions. The introductory comments by Carlos Arce and Richard Chabran provided the participants background information, and served to establish working principles for the two-day period. Immediately following the opening comments was a presentation providing a general introduction to data bases. That introduction was offered by Dr. Edward Kazlauskas, Graduate School of Library Science, University of Southern California, who gave an overview of some of the existing data bases and technological systems which might be considered by the Project in the development of a national hispanic data base. In his discussion, Dr. Kazlauskas touched upon concerns that would later be pursued in depth by individual participants. Those concerns included: the mechanics of indexing, the pros and cons of developing a thesaurus, hardware and software considerations for on-line systems, and a brief review of data bases with information relative to hispanic users. While Dr. Kazlauskas' presentation generated general discussion, a number of specific concerns were raised by participants. These concerns covered both technical considerations as well as the substantive issues dealing with developing or accessing relevant data bases. Considerable discussion focused on the following concerns:

1) That the terminology used to identify hispanics in thesauri and other indexing tools for various data bases was not only inconsistent, but frequently ambiguous. Also noted was that a variety of terms were needed to describe the hispanic population group.
2) The relationship between recall (total number of documents retrieved) and relevancy (those documents actually wanted or relevant) was discussed in relation both to problems of terminology, as well as differences in search strategies using Boolean logic or other approaches.

3) The absence of certain hispanic-related materials in various data bases.
4) The variety and number of data bases with potential 'hits' of information/material related to hispanics.
5) The variable costs of accessing data bases which are frequently prohibitive to new users.
6) An identification of data bases likely to include more information on hispanics in the future.
7) Discussion around hardware — whether advanced, sophisticated, (and consequently) costly hardware, is preferable over slower, less efficient, but less expensive hardware.

The seven points listed above represent major issues addressed at the meeting and indicate the interest expressed by participants regarding the viability and utility of an on-line approach if the consortium is to "think big", as one participant put it.

Carlos Arce presented a researcher's perspective on the need for effective access to hispanic literature and data. In developing the framework for the National Chicano Study, Carlos reports that there is presently no single source for obtaining demographic and related information on hispanics. In developing his personal bibliographic search for the National Chicano Study, Carlos found that the information which does exist is scattered about the nation and is not generally available to the researcher who is unfamiliar with resources at other institutions. Carlos also indicated that there exists a wealth of data and information on hispanics which frequently is contained in larger and/or more general studies which are not generally known to hispanic researchers. However, after identifying and securing the individual studies, data bases, documents, monographs, nonprint materials, and other sources of information on hispanics, the problem of classifying the material to make it known and accessible to fellow colleagues arises. It was at this point that Carlos realized that his individual and institutional endeavors in identifying and utilizing such materials were shared by individuals throughout the country, and that the need for other individuals to come together to systematically develop an approach for identifying, storing, accessing, and disseminating material became evident.

Finally, Carlos presented an overview of the National Chicano Study which is supported/sponsored by the National Institute of Mental Health. The major goal of this study is to develop an empirically based profile of persons of Mexican origin in the United States. While the planning phase of this major project is finalized, Carlos has expressed the need for the project to develop its ongoing activities so as to make the results available for inclusion in a national data base. While the National Chicano Study would develop a single data file of information based on a national sample, some of the current concerns focus on how to manage the information gained through the project to enable comparisons with other data files. The need to establish principles for standardizing the input and output of such data is a primary concern. The discussion thus included a review of the statistical and computer programs/packages which are currently available (SPSS, OSIRIS, MIDAS). The concept of standardization of data files to be incorporated in a national data base is immediately applicable to other types of information available in print and nonprint formats, including archival materials.

One of the first concerns expressed by the participants was the need to develop a list of profiles of existing collections of materials housed in libraries, research centers, and other institutions. All participants conceded that an immediate need is to identify all those special collections which contain information on hispanics. Preliminary discussion among participants revealed that while there is a general scarcity of funds to develop collections/information files for hispanics, there may also exist much duplication of efforts.

Presently there are various evident approaches to filling the information needs of users of hispanic materials. To date, some of these needs have been met by the growing number of college and university-housed hispanic libraries as well as research centers which focus upon specific groups (Hispanic Research Center - Fordham University, Spanish-Speaking Mental Health Research Center-UCLA, etc.). In addition, there are several major public libraries (e.g. the Brooklyn and New York Public Libraries,

the Chicago Public Library, the Los Angeles Public Library), as well as smaller libraries which have developed extensive collections for hispanics. While the focus of research center collections and public library collections are no doubt different, there are many common problems shared by these individual institutions. That it is crucial to identify the spectrum of agencies, institutions, and organizations which have such materials and collections was expressed by the full body of participants. The final general session on the first day addressed this need.

A brief review of hispanic bibliographic efforts by Richard Chabran (UC-Berkeley) followed. (See appended list.) Richard shared the following observations:

1) Different collections employ different methods of identifying and accessing materials. While some systems use Library of Congress (LC) or Dewey Decimal Classification (DDC) cataloging systems for much of the print materials, other collections have developed their own systems or use no system other than assigning accession numbers to items. The problem appears to be most critical in collections which do not have primarily monograph materials, but which contain archival materials (documents, letters, etc.), statistical data files, and/or other specialized foci.
2) There appears to be a growing trend of cooperation among individual hispanic collections, but this cooperation is hampered by a lack of standardization in classifying materials. At present, it appears that academic institutions cooperate more frequently than other types of institutions.
3) One of the current trends in many of the existing collections is a general recognition of the need to depart from traditional classification systems and to develop one which is more attuned to the material collection needs and search strategies of hispanics.

In addition to these areas, Richard also touched upon the potential utilization of major on-line systems such as Ohio College Library Center (OCLC) and Bibliographic Automation of Large Library Operations Using a Time Sharing System (BALLOTS) and specialized data bases for identifying some of the hispanic (primarily print) materials available in other systems. The inherent limitation in these systems is that the materials contained are frequently non-representative of many of the fugitive or difficult-to-locate hispanic materials. The sophisticated and costly process that is necessary for accessing these data bases makes

them uneconomical for users. Finally, Richard suggested that in addition to identifying and locating these hispanic collections, it is equally critical that those collections be profiled in relation to the formats (monographs, microfilms, serials, etc.), scope (historical, contemporary), processing systems, availability of software and hardware, and many of the other concerns expressed by participants at the Project planning sessions.

ISSUE AND PROBLEM IDENTIFICATION

Throughout the two-day meeting, various other concerns were expressed by participants. This section will briefly identify those concerns and issues and will attempt to relate them to specific problems identified by the participants in their own professional areas and disciplines.

Format

Participants agreed that any comprehensive data base must include materials with different formats. Some participants felt that format considerations are of major concern, particularly for archival collections which contain documents and letters frequently following in chronological order, and in dealing with unpublished papers or research reports. Minimally, the range of format types include archives, monographs, serials, nonprint (audio visual materials such as 8 and 16 mm film, microforms, microfilm), government documents, articles, data sets/files (raw or packaged), human resource files/directories, etc. There are specific bibliographic handling procedures related to each of the above mentioned format types (such as with government documents). The participant consensus was that a pilot study should explore current methods used for handling different types of materials.

Language Factors

A fundamental concern expressed by participants related to the linguistic nature of the materials/information to be contained in any national data base/clearinghouse. The language considerations include two related factors: 1) language of primary materials to be included in

the national data base (English and Spanish), 2) whether access to materials/information should be made available in a bilingual format using bilingual thesaurus, bilingual indexing terms, bilingual subject headings, bilingual search guides, etc. General group consensus was that the materials should be included in both languages and that provisions be made for incorporating a bilingual search approach for all materials.

Instrumentation

This general term refers to the specific bibliographic and search tools necessary for accessing data/materials as well as the software and hardware considerations for inputting and accessing such information. A significant amount of dialog centered around the need for an hispanic oriented thesaurus of terms to be used in identifying and accessing materials. It was generally felt that existing thesauri do not contain the necessary number and type of entry points for effectively accessing materials. For example, hispanic literature as a term is too general. A thesauri would consider the relationship of terms such as "calo", "chicanesca", as well as "pocho" in identifying and offering access points to the hispanic literature. In addition, the subject area of mental health covers a variety of disciplines and topics which require that multiple access points be developed for the user in this specific hispanic area. In addition to thesauri considerations, it was also determined that the increasing number of hispanic bibliographies which tend to be incomplete, deficient, and frequently inaccurate should be critically reviewed and inputted only when they identify new or improved access routes.

The question of data bank development was covered in a general fashion. Specifically, some of the participants are concerned with identifying core or special collections which are comprehensive and which could serve as models. It was felt that the variety of areas represented by the participants, and the addition of other institutions to the consortium, would help to develop a clearinghouse concept similar to that used by ERIC. That concept would enable an institution or agency to take primary responsibility for maintaining and updating all materials in a specific subject or interest area (e.g. demographics, Chicano literature, or Latino mental health). The primary responsibility for developing the access tools would therefore rest with that designated clearinghouse or special collection with strength in the given area, in conjunction with a larger advisory board.

Another consideration was the need for insuring some degree of physical access to hispanic materials. While it was conceded that many special collections, such as archival collections, do not generally lend themselves to 'borrowing', it is possible to make available (on microfilm) the resources of archival collections.

The key concern with standardization was expressed as it related to instrumentation as well as its relation to all other areas. Specifically, it was agreed that in identifying monographs, for example, it would be most advantageous to utilize a single standard for identifying such works. The standardization concepts relate to the software and hardware considerations for automated systems and the need to insure a high degree of compatibility between consortium members in relation to computer systems. It was suggested by the participants that a training program to enable consortium members to utilize all elements of the system would be essential. Another major consideration was that any instrumentation developed with an open-system approach should insure that modifications could easily be made for growth. Regarding computer hardware and retrieval tools, it was generally agreed that the retrieval system should be simple, flexible, and economical.

USER SCOPE

A major consideration of any national consortium is to define its user scope. The rationale for the consortium is based upon the need to develop an interdisciplinary approach for fully accessing the wide variety of hispanic-oriented materials currently available at small and large centers and institutions throughout the country. By definition, the users represent a variety of disciplines, professions, and ethnic orientations.

It was felt that a major function of the exploratory study is to determine the full range of potential users by subject area, institutional type, region, ethnic orientation, and related factors. It was felt that researchers, academicians, field librarians, and educational practitioners, would all form part of a larger user group. It was also felt that access to the resources of the consortium would be important to non-hispanics as well as hispanics.

While a variety of other concerns were discussed during this two day planning session, it was not felt it was possible or necessary to arrive at final solutions to all the issues and problems raised at the meeting. Rather, the primary objective was to determine whether sufficient need and interest existed to warrant additional planning to bring about a viable national consortium to work at the problem.

THE FUTURE

The most significant consensus reached by the participants was the need to initiate an exploratory study for a six-month period to further pursue the consortium concept. In addition, it was felt that any time table of projected activity should consider the following factors:

1) An attempt to identify additional individuals/institutions to participate in the development of the consortium. This could be achieved by identifying such individuals/institutions through a brief questionnaire which could be disseminated to prospective participants throughout the country. This questionnaire would have as its immediate objective a state-of-the-art review of hispanic collections/resource centers, and would also serve as a necessary planning tool for future consortium development.
2) A support committee for the consortium concept would, at this time, consist of all those individuals who attended the UCLA planning meeting. Various individuals would be consulted through the course of the pilot study
3) It was agreed that a staff to facilitate the initial six months of the consortium planning pilot project be identified and supported. Richard Chabran of UC Berkeley is to be the Project Manager for this period.
4) The utility of various specific data bases and retrieval systems (Dialcg, BRS, ERIC, etc.) would be pursued in relation to their potential input into a national data base related to hispanic materials/subjects. At present, a number of specialized data (e.g. JURIS) have not been searched to determine the scope and extent of materials contained which relate to hispanics.

5) An integral part of this immediate planning phase is to define and test a number of organizational models for the actual composition and relationship of members/components of the proposed consortium. The development of an organizational model would also consider the applicability of inputting and retrieval systems already in use at possible member institutions.

6) Another major consideration during this next phase is the identification and involvement of a recognized "systems expert" to consult with the Project on the most viable means of interfacing inputting/retrieval systems within the framework of the proposed member institutions. In addition, a systems expert would also be asked to contribute to the conceptual development of the hispanic-oriented thesaurus. Additionally, experts would be consulted on the development of appropriate strategies for extracting relevant information and material from existing information systems.

7) It was also suggested that during this exploratory study period, a committee be developed to pursue potential funding support by identifying funding sources and by developing a solid proposal.

8. Finally, it was recommended that a modest project be undertaken to test various facets of the consortium as it related to the organization with significant hispanic materials.

9) A projected time-line of the planning/pilot period for the next six months as attached. An integral part of this time plan is the scheduling of another planning meeting with present as well as prospective consortium members. At the conclusion of the pilot phase, the full roster of consortium members will be invited to attend a review meeting in order to discuss the next operational phase of the consortium.

Drafted by R. Chabran and
D. Durán

Edited by M. Díaz

1-15-79

TIME LINE	TASKS
Jan. 19	Report of LA meeting to participants
Jan. 22-26	Survey of ERIC/CRESS - Las Cruces
Jan. 29	Survey instrument for gathering information on existing collections (first draft) survey of existing data bases
Feb. 12	Questionnaire mailing
Feb. 19-March 11	Summary of thesaurus considerations
March 12	Gather surveys
March 30	Analysis of results of questionnaire
April 15	Prepare a list of alternative models for consortium. Have a "systems expert" give recommendations on what software packages would best serve these models.
April 15-May 15	Pilot Project
May 1	Follow-up general meeting (East Coast)
May 15-June 15	Proposal writing

Academy of Amer. Franciscan History Library
Attn: José-Louis Soto, Librarian
9901 Carmelita Dr.
Potomoc, MD 20854

Alameda County Lib. Spanish Serv.
Attn: Miguel J.C. Alaniz
33447 Western Ave.
Union City, CA 94587

Ass'n. for Puerto Rican-Hispan Culture, Inc.
Cayman Gallery
381 West Broadway
New York, NY 10012

Babel Media Center Resource Lib.
Attn: Rita Mesa
1033 Heinz St.
Berkeley, CA 94710

BIBLIOTECA CASA DEL MEXICANO
Attn: Luis Carlos
2900 E. Euclid Pl.
Los Angeles, CA 90063

BIBLIOTECA LATINA AMERICANA
937 Locust
San Jose, CA 95110

Calif. State Univ., Northridge Library
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EL CENTRO CHICANO
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EL CENTRO DE LA FAMILIA
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Albuquerque, NM 87104

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CENTRO DE ESTUDIOS PUERTORRIQUEÑOS
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Chicano Cultural Center
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San Diego, CA 92102

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Chicano Resource Center
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East Los Angeles Branch
Los Angeles Public Library
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Los Angeles, CA 90022

Chicano Services Section
Attn: Cesar Caballero
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California State University
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Northridge, CA 91324

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Univ. of California, Berkeley
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Chicano Studies Lib. Proj./Collec.
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Arizona State University
Hayden Library
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Chicano Studies Library Unit
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Univ. of Calif. Library
Santa Barbara, CA 93106

Colegio Cesar Chavez
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Chicano Training Center, Inc.
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Houston, TX 77006

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COMEXAZ
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3210 E. 14th St.
Oakland, CA 94604

Council of Puerto Rican Organizations
3512 East First St.
Los Angeles, CA 90063

Ethnic Studies Reference Unit
Attn: Gilda Baeza
Zimmerman Library
University of New Mexico
Albuquerque, NM 87106

Hispanic Society of America
Attn: Theodore S. Beardsley, Jr., Dir.
Broadway between 115th and 156th St.
New York, NY 10032

Juan Matias Sanchez Adobe Museum
Attn: Stephany Eger, History Lib.
946 N. Adobe Ave.
Montebello, CA 90640

Library for the Spanish Speaking
Attn: Estella Monzon
23 Tower Rd.
Belmont, CA 94002

Los Angeles Public Library
Attn: Sylvia Johnson, Sr. Lib.
Lincoln Heights Branch
2530 Workman St.
Los Angeles, CA 90031

Mexican American Legal Defense and Educational Fund
28 Geary St.
San Francisco, CA 94103

EL MUSEO DEL BARRIO
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1945 Third Avenue
New York, NY 10029

Nat'l. Conf. of Puerto Rican Women
Attn: Carmen Delgado Votaw, Pres.
P.O. Box 4804
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Oral History Project
Baylor University
Box 6307
Waco, TX 76706

PROJECT LIBRO, Lib. Info. for Bilingual Res. and Organizations
GSLIS
Rutgers State Univ. at NJ
4 Huntington St.
New Brunswisk, NJ 08903

Hispanic Urban Center Library
Attn: Sophia Esparza, Lib. Dir.
1201 E. 1st St.
Los Angeles, CA 90033

Juarez-Lincoln University Library
715 E. First St.
Austin, TX 78701

Los Angeles Public Library
Central Lib.-History Dept.
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Los Angeles, CA 90071

Manuel Alonso Library
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946 Clifford Ave.
Rochester, NY 14621

Museum of New Mexico
P.O. Box 2087
Santa Fe, NM 87503

Old Cienega Village Museum
LAS GOLONDRINAS
Route 2, Box 214 (La Cienega)
Santa Fe, NM 87501

Pan American University Library
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PROYECTO LEER
1736 Columbia Rd., NW, Suite 107
Washington, DC 20009

Institute of Oral History
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University of Texas
Austin, TX 79968

Latin American Library
BIBLIOTECA LATINO AMERICANA
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1900 Fruitvale Ave. 1-A
Oakland, CA 94601

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Huntington Park Library
6518 Miles Ave.
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The Maria Pintado Rahn Librar
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The Puerto Rican Family Inst.
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New York, NY 10011

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800 N. State College Blvd.
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Fullerton, CA 92634

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San Luis Rey, CA 92068

Pasadena Public Library
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Spanish & Hispanic Amer. Cult
285 E. Walnut St. Collec
Pasadena, CA 91101

Puerto Rican Arts & Cultural
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Rochester, NY 14621

Puerto Rican Folklore Fiesta, Inc.
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New York, NY 10029

Puerto Rican Heritage Museum
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San Jacinto Museum of History Ass'n.
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Boston, MA 02116

Spanish Language Catalog Proje
Ethnic Services Task Force
Univ. of Calif., Santa Barbara
Santa Barbara, CA 93106

Tucson Museum of Art
Attn: Gerrit Cone, Asst. Dir.
235 West Alameda
Tucson, AZ 85701

Tumacacori National Monument
Attn: Joseph L. Sewell, Supt.
P.O. Box 67
Tumacacori, AZ 85640

Univ. of Southern California
Attn: Ruth Britton, Lib.
Social Work Lib.-Trabajadores
la Raza Collection
University Park
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FYI

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MEETING ON HISPANIC BIBLIOGRAPHY AND
INFORMATION STORAGE AND RETRIEVAL
November 30 - December 1, 1978

1189 Franz Hall
Spanish Speaking Mental Health Research Center
University of California-Los Angeles

Thursday, NOVEMBER 30

8:00 - 8:30	Introductory Comments and Objectives for Meeting - Carlos H. Arce and Richard Chabran
8:30 - 10:00	Introduction to Data Bases - Edward Kazlauskas
10:00 - 11:45	Assessment of Data Bases Relevant to Hispanics - Kazlauskas
11:45 - 1:30	Lunch (on your own)
1:30 - 3:15	Bibliographic Access to Hispanic Literature: A Researcher's Perspective - Arce
3:15 - 5:00	Hispanic Related Bibliographic Projects: An Overview - Chabran

Friday, DECEMBER 1

8:30 - 12:00	A National Hispanic Information Consortium: The Plan - Arce and Chabran

Discussion:
- Consortium
  - -function
  - -organization
  - -members
- Data Base Coverage
- Data Base Development
  - -existing collection
  - -searching existing data bases
- Bibliographic Software - File Creation
- Bibliographic Format
- Thesaurus Development
- Bibliographic Software - Retrieval
- Location
- Data Base Maintenance

12:00 - 1:30	Lunch (on your own)
1:30 - 3:00	Organizational and Financial Aspects of the National Consortium - Arce and Chabran
3:00 - 5:00	Summary, Future Plans and Timetables